



Education Program Docents

MOV school programming is lead by energetic and outgoing volunteers. Programs are developed by MOV staff and follow BC the curriculum. The MOV requires a minimum one year commitment and offers an extensive training program. All ages and backgrounds welcome. Interested persons should have good communication skills, be comfortable speaking in front of groups of students and adults and enjoy working with children in a fast-paced environment.

This is an excellent opportunity for university students planning on becoming teachers. Ideal volunteers are currently in 2nd or 3rd year of University and can commit to volunteering for at least two hours a week between 10 am -2:30 pm, Monday through Friday.

French speakers are especially needed.

- Programs are lead by volunteers who interact with school children, teachers and parent supervisors.
- We offer programs for K - grade 8+ all tied closely to required curriculum.
- Programs promote critical thinking and creativity
- Select programs offered in French and English
- Time commitment is flexible and can be as little as two hours per week.

Position Title:	Education Program Docent
Purpose of the Position:	* To lead established school programs for students in grades K-8 which have been developed to support curricula in an engaging, relevant and responsible manner * To provide a rewarding experience for both the students and the volunteer
Responsibilities and Activities:	* To arrive on time (30 minutes before the program start time) * To set-up and take down relevant program materials * To lead the education program for which you have been trained * To encourage student participation * To interact with museum guests in a positive, responsible, engaging manner * To make sure program materials do not go missing * To report any lost or damaged materials to the Education Program Officer * To ensure the proper handling of program materials
Skills, experience, qualifications, required:	* Excellent oral communication skills * Ability to speak in front of small groups * Able to lift materials related to programs * Enthusiasm for working with school children in a learning environment * Another language, especially French, is an asset * Theatre, arts or performance experience is an asset
Traits/qualities desired:	

	<ul style="list-style-type: none"> * Reliable and punctual * Outgoing and energetic * Able to work effectively without direct supervision * Good interpersonal and public relation skills * Patient
Orientation and Training	<ul style="list-style-type: none"> * Basic Museum Orientation * Education Program Training Workshops * Study Program Notes and understand teaching goals * Follow programs led by experienced Docents or staff until you are able to lead your own group
Support, supervision and evaluation provided	<ul style="list-style-type: none"> * Education staff will schedule, support and supervise education volunteers * Orientation and Training
Time commitment:	<ul style="list-style-type: none"> * One five hour shift per week, Monday through Friday between 9:30m – 2:30pm, October to June (or two 2.5 hour shifts a week) * A minimum of one year commitment is required
Working Conditions:	* Inside museum galleries or in the Archaeology Education Centre
Benefits to volunteer:	<ul style="list-style-type: none"> * Opportunity to be involved in the education of school children in a positive way * On-going learning opportunities through professional development opportunities offered * Excellent training and experience for university students planning to become teachers * Chance to put your public speaking skills to work * Opportunity to interact with others interested in supporting educational opportunities for school children * Free admission to the Vancouver Museum * Access to Museum public programs (free or member price) * Access to some museum special events and openings
Screening Measures:	<ul style="list-style-type: none"> * Completed Application Form * Interview * Reference Checks * Probationary period of 2 months

Contact:
Shannon Steele
Director of Human Resources
E: ssteele@museumofvancouver.ca
T: 604.730.5303